

## Palmer Public Schools Anytime/Anywhere 2009-10 Computer Loan Agreement - Page 1 of 2

Student/Borrower Graduation Yr: \_\_\_\_\_

Student/Borrower Grade, SY 2009-10: \_\_\_\_\_

User/Borrower/Item Information	Condition
Student/Borrower Name	New/Good
Palmer Computer User #	New/Good
Apple MacBook Computer Serial #	New/Good
Battery Serial #	New/Good
Charger ID #	New/Good

Parent Name(s): \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
Physical
Mailing (if different)
Town
Zip

### Understandings

The above listed items as well as a Brenthaven carrying case are being loaned to the named student and are in good working order unless otherwise indicated. It is the student's responsibility to care for the equipment and ensure that it is retained in a safe environment. This MacBook is an important learning tool and is for educational purposes only. In order to take the MacBook home each day, the student/parent must be willing to accept responsibilities expressed herein.

The equipment is the property of Palmer Public School of Palmer, NE, and is being loaned to the student for educational purposes for the Academic School Year. Students may not deface or destroy this property in any way. Inappropriate material/files or unauthorized software on the machine may result in the student losing their right to use this computer. This computer, all files on its hard drive and network storage areas are the property of Palmer Public School. Administrators may review communications/files to maintain system integrity and/or to insure that students are using the system responsibly. There is no presumption of privacy with regard to use of this computer. The equipment will be returned to the school on a date to be requested or sooner if the student is discharged from the school prior to the end of the school year.

**A \$35.00 non-refundable fee is assessed to cover the cost of insurance.\***

If a claim is filed due to accidental damage determined to be less than "total loss" to the computer the student and/or parent are responsible for the first \$100.00 (the \$35.00 rental fee will be applied to the first \$100) and the student/parent will split the remaining cost of any claim totaling \$500 or less at a ratio of 30% to the student/parent and 70% to the school district (Max out-of-pocket is \$220 under such circumstances; first \$100 plus 30% [\$120] of remaining \$400). This includes loss of or damage to the charger and carrying case as well as damage to the computer. Students will be responsible for purchasing any accessory computer equipment and replacement cost will be up to the student (ex. ipod, external drive, flash drive, CDs, disks, etc....).

If the laptop is lost, stolen or damaged to the extent it is subsequently declared a total loss, the student/parent shall be responsible for the replacement or repair. The student/parent agrees to indemnify the District against any loss occurring during or resulting from student's possession or use of laptop, including, but not limited to any claim for infringement or violation of applicable trademarks and copyrights attributable to student's use of District Property. Warranty will cover mechanical failure, however in the case of theft, loss, or total damage, the student/parent will be responsible for the \$500.00 insurance deductible. All intentional damages are the responsibility of the student/parent. Student agrees that in the event the computer is out of his/her possession for a period of 48 hours or if the student believes the computer has been stolen, [s]he will immediately notify the Superintendent/Principal who shall file a report with the Merrick County Sheriff.

The laptop may be used by the student/parent only for non-commercial purposes, in accordance with the District's policies and rules. Any included software may be used only in accordance the applicable license and it is the student/parent's responsibility to be familiar with and to comply with the provisions of such license.

\* Families with multiple children in the program shall receive an incrementally decreasing \$5 discount per student (ex: 3 students = \$35, \$30, \$25)

The student and parent acknowledge and agree that student use of the laptop is a privilege and that by this agreement, the student/parent acknowledges the student's responsibility to protect and safeguard the laptop and to return the same in good condition and repair. Upon completion of these forms the student will be issued a MacBook computer through which (s)he may engage himself/herself in his/her education this year. It is essential that the these guidelines be followed to ensure the safe, efficient, and ethical operation of this computer.

Parents agree to supervise the student's use of the MacBook at home, to discuss the family's values and expectations regarding the use of the Internet, email, Instant Messaging or other web-based communications at home. Parents further agree to assist the student in remembering to charge the MacBook battery nightly and to make sure the student brings the MacBook to school every day. It is understood that if the student comes to school without his/her computer the parent may be called to bring it to school. In accepting this MacBook the student and parent agree to report to the school any problems with the MacBook and to warrant its return to the school when requested or upon the student's withdrawal from Palmer High School.

Students or parents shall not attempt to repair the MacBook or attempt to clean it with anything other than a soft, dry cloth. Student/parent will not load or attempt to load; delete or attempt to delete, any software from the MacBook.

When using the MacBook at home, at school, or anywhere else the student may take it, the student shall follow the policies of the Palmer Public Schools— especially the Student Code of Conduct and to abide by all local, state, and federal laws or any other administrative rules which may be subsequently issued with regard to the care of the MacBook.

The student shall treat the MacBook with care by not dropping it, getting it wet, leaving it outdoors, or using it with food or drink nearby and to place the MacBook in its protective sleeve when not in use and when it is being moved. The student shall not lend the MacBook to anyone, not even friends or siblings. Violation of this rule is an assumed risk on behalf of the student who assumes ultimate responsibility, regardless of accidental damage.

The student agrees to honor his/her family's values when using the MacBook. For safety's sake the student shall not give personal information when using the MacBook.

The student agrees to bring the MacBook to school every day and understands that the Internet and web-based communications should be used only for appropriate, legitimate, and responsible purposes. The student shall keep secure all assigned accounts and passwords, and will not share these with any other students.

The District hereby acknowledges receipt of the sum of \$35.00 from student and parent/guardian whose signatures are affixed below affirming the understanding of and agreement to, on behalf of the parent and student, to the terms and conditions of the Palmer Public School 2009-10 Computer Loan Agreement **and** of the the Palmer Public School ACCEPTABLE USE AND INTERNET SAFETY POLICY (#6.46).

Parent's Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Student's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Signature of School Administrator/Designee: \_\_\_\_\_

**Deposit**

Check # \_\_\_\_\_

Cash \_\_\_\_\_

Waived \_\_\_\_\_

Admin Initial